



VOL. 10  
ISSUE 9



AMERICAN SOCIETY OF MILITARY COMPTROLLERS

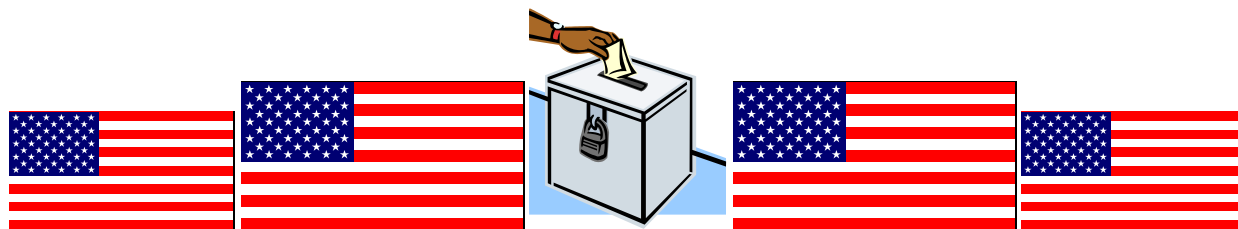
San Diego Chapter Newsletter

COMMUNICATOR

SEPTEMBER  
2017



## ELECTION SPECIAL EDITION



## IT'S ELECTION TIME for your ASMC San Diego officers!!

This is a special edition of our chapter newsletter announcing our upcoming Executive Board elections for 2017-18. Please take a few minutes of your time to read about each board position and consider running for one of the positions in the upcoming election.

Included in the newsletter is the self-nomination form for you to complete and send back to **Kathy Dockler** NLT **12 September 2017**. The voting ballots will be emailed out to members on 14 September and voting will commence until Monday, 25 September. All positions, except Treasurer are one year commitments and all are open to accept nominations for this upcoming term. All active members may self-nominate for any position. There is not a requirement to be a government employee for a board position.

Being a chapter leader is challenging and rewarding and I encourage you to consider taking the step into leadership. Installation of officers will occur at the October luncheon. Your imaginative ideas, participation and feedback are appreciated, so please do not hesitate to contact me or any of our current executive board members.

I encourage you to get more involved with your chapter this year and let's continue to grow together and build onto our great Chapter!

### SAVE THE DATES!

Lunch and Learn Meetings:

**October 24<sup>th</sup> –**

**Location - TBD**

Installation of Officers

Charity: Father Joe's Villages

**November – TBD**

**Location - TBD**

**December 5<sup>th</sup> Tentative**

**Location - TBD**

Charity: Toys for Tots

Challenge Yourself,

 **Ken Suazo, DFMCP3, CDFM**

**2004-2017 FIVE STAR CHAPTER**



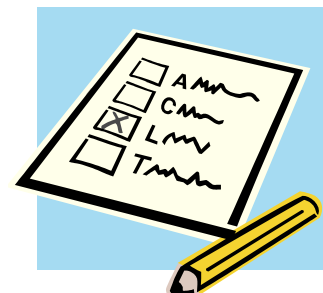
PS – Email  
NOMINATION FORM  
(one page only) to  
[Kathy.Dockler@navy.mil](mailto:Kathy.Dockler@navy.mil)  
BY 12 SEPT 2017

### ALSO IN THIS ISSUE:

Officer Responsibilities

Meeting Information

ASMC National Note



For complete job duties, qualifications and descriptions see our San Diego website:  
<http://asmcsandiego.org/> under Governance.

## ASMC summary of RESPONSIBILITIES for ELECTED OFFICIALS

### PRESIDENT

1. Ensures compliance with the Constitution and By-laws of the Chapter and the Society.
2. With the advice and consent of the Executive Committee, establishes goals and provides project outlines for the year.
3. Oversees all activities of the Chapter and appoints committees, as required, to ensure that the established goals and projects are fully carried out.
4. Officiates at all general membership and Executive Committee meetings.
5. Appoints a Nominating Committee to nominate members in good standing for each of the elective offices. The Nominating Committee shall announce their slate of nominees at least 15 days prior to the election.

### EXECUTIVE VICE PRESIDENT

1. Develops program plans for the year.
2. Makes all arrangements for guest speakers or other activities to be conducted at meetings. Is also responsible for engaging appropriate facilities in which to hold meetings. This task must be closely coordinated with the President and often requires the need for a special assistant.
3. Assumes the duties of the President in the event of the individual's absence.

### ADMINISTRATIVE VICE PRESIDENT

1. Conducts programs and activities designed to increase and retain membership.
2. Maintains liaison with other chapters and National Headquarters.
3. Welcomes new members and ensures that each one receives a membership certificate and a copy of the Constitution and By-Laws.
4. Serves as a voting member of the Executive Committee.
5. Develops special programs for community service and any other areas that the chapter can compete for awards at the national level; these programs can be recurring or may have a time limit on them.
6. Develops a special luncheon program in the spring for the annual membership drive.
7. Encourages participation among the Executive Board members to attend annual National PDI Roundtable discussions.

### INFORMATION TECHNOLOGY VICE PRESIDENT

1. Publishes an informative Chapter newsletter, not less than bi-monthly. Ensures requirements are met for Five-Star rating.
2. As necessary, serve as electronic-distribution conduit.
3. Coordinates and ensures the ASMC San Diego website is current and meets National's criteria.
4. Serves as a voting member of the Executive Board and as a member of the Executive Committee.

### SECRETARY

1. Responsible for Chapter Scholarship Program.
2. Responsible for all charity and scholarship fund raising events.
3. Ensures that adequate records are maintained showing minutes of general membership meetings and Executive Committee meetings.
4. Responsible for duties in a backup status of Chapter Treasurer if needed.
5. Accumulates media, showing the history of events and functions sponsored by the Chapter.
6. Maintains records of all documents, papers and correspondence received by or generated within the Chapter.
7. Maintains a complete turnover file.
8. Responsible for storing and stocking Chapter stationery.
9. Responsible for maintaining the Chapter post office box/ mailing address.

### NATIONAL CHAPTER REP

1. Administers the 5-Star Chapter Competition Program, including, but not limited to:
  - a. Recommending activities/projects supporting the program.
  - b. Collaborates with Executive Board and the Executive Committee members to ensure the annual program supports maximum Competition participation.
  - c. Tracks Competition points and provides period reports on Chapter Competition progress, at the call of the President, but not less frequently than at Executive Committee meeting
  - d. Prepares the 5-Star Competition report for submission to National Headquarters, via the Executive Board.

*Note: For complete job duties, qualifications and descriptions see our San Diego website: <http://asmcsandiego.org/> under Governance.*

# AMERICAN SOCIETY OF MILITARY COMPTROLLERS

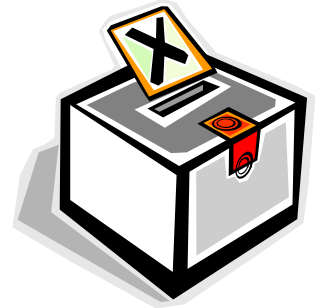
San Diego Chapter



## 2017-18 Nomination Form

### Elected Positions:

- President
- Executive Vice President
- Administrative Vice President
- Information Technology Vice President
- Secretary
- National Chapter Representative



Nominee name: \_\_\_\_\_ Command: \_\_\_\_\_

Position desired: \_\_\_\_\_ Phone: \_\_\_\_\_

### BIO & QUALIFICATIONS:

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**Email this completed nomination form to Kathy Dockler  
([Kathy.Dockler@navy.mil](mailto:Kathy.Dockler@navy.mil))**

**Submit by: 12 Sept 2017**



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## News from National:

### Virtual PDI 2017 is now available!

What is Virtual PDI? Every year, ASMC offers online access to workshops and mini-courses recorded at the annual National Professional Development Institute (PDI). This year's live training event, held in San Diego, California, hosted over 4,000 attendees and was one of our most successful yet. But if you missed it, or if you need to earn additional CPEs, Virtual PDI combines audio and slides from live sessions, allowing individuals to earn over 100 CPEs.

The PDI 2017 registration fee included (at no additional cost) access to Virtual PDI for both ASMC member and non-member participants, although they still must register for Virtual PDI to gain access. For non-PDI attendees, registration for Virtual PDI is \$99 (approximately \$1 per available CPE/CET.) Chapter access is also available for \$249, for ASMC chapters wishing to stream workshops and offer CPE credits at local ASMC Chapter professional development sessions and events.

For more information, please visit: [www.asmc.org/pdi](http://www.asmc.org/pdi)



### Requirements for Running for ASMC Office and Voting in Chapter Elections:

If you are planning to run as a Chapter Officer you must be an active or life member of the San Diego Chapter, in good standing. This means your annual dues are paid and current and you have signified your intent to serve as a Chapter Officer, if elected.

Every Vote Counts!! We encourage all eligible members to vote. Please ensure your membership dues is current as all ballots received are verified prior to counting them.

The newly elected Chapter Board will be announced in the October Communicator and will be installed at the luncheon meeting on October 24, 2017 (tentatively).

### **NOTICE !**

#### **UPCOMING ELECTION DATES:**

**Nominations due back Sep 12<sup>th</sup>**

**Voting Ballots will be sent out Sep 14<sup>th</sup> and are due back Sep 25<sup>th</sup>**





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**ELECTED OFFICERS:**

**PRESIDENT:**

Ken Suazo  
[kenneth.suazo@navy.mil](mailto:kenneth.suazo@navy.mil)  
619-532-1099 DSN 522

**EXEC VICE PRESIDENT:**

Brenda Meyer  
619-553-1569  
[brenda.meyer@navy.mil](mailto:brenda.meyer@navy.mil)

**ADMIN VICE PRESIDENT:**

Sherry Major  
619-532-4654  
[sherry.major@navy.mil](mailto:sherry.major@navy.mil)

**NEWSLETTER EDITOR:**

Kathy Dockler  
619-524-2479  
[kathy.dockler@navy.mil](mailto:kathy.dockler@navy.mil)

**SECRETARY:**

Mike Ortiz, 619-533-8872  
[mike.ortiz@navy.mil](mailto:mike.ortiz@navy.mil)

**TREASURER:**

Reshi Constant  
619-524-7256  
[reshi.constant@navy.mil](mailto:reshi.constant@navy.mil)

**ASSISTANT TREASURER:**

Jacqueline Yelder  
619-532-2702  
[jacqueline.yelder1@navy.mil](mailto:jacqueline.yelder1@navy.mil)

**NATIONAL CHAPTER REP:**

Helen Profeta  
619-532-1114  
[helen.profeta@navy.mil](mailto:helen.profeta@navy.mil)

**ASMC ONLINE MEMBERSHIP LINKS:**

Join ASMC:  
<http://www.asmconline.org/membership/join-renew/>  
Update your Profile:  
<http://www.asmconline.org/membership/edit-profile/>  
Renew ASMC Membership:  
<http://www.asmconline.org/membership/renew/>  
The CDFM Program:  
<http://www.asmconline.org/certification/cdfm-information/>

**APPOINTED POSITIONS:**

**SPECIAL ASSISTANTS:**

Letty Soto  
619-553-8035  
[letty.soto@navy.mil](mailto:letty.soto@navy.mil)

Michael Hoover  
619-524-2354  
[michael.hoover@navy.mil](mailto:michael.hoover@navy.mil)

Margarita Cournoyer  
619-553-1299  
[margarita.cournoyer@navy.mil](mailto:margarita.cournoyer@navy.mil)

**PHOTOGRAPHER:**

Veronica Alarid

**CHARITY CHAIRS:**

Meghann Stastny & Merlinda Medina  
[meghann.stastny@navy.mil](mailto:meghann.stastny@navy.mil)  
619-553-2566  
[merlinda.medina@navy.mil](mailto:merlinda.medina@navy.mil)  
619-553-1299

**CDFM CHAIR & CO-CHAIR:**

Nicolle Dawson & Allyson Dopwell

**SPECIAL EVENTS COORDINATOR:**

Evelyn Peoples-Mahoney  
619-553-1737  
[evelyn.mahoney@navy.mil](mailto:evelyn.mahoney@navy.mil)

**SPONSORSHIP CHAIR:**

Frances Hill  
619-553-3856  
[frances.d.hill@navy.mil](mailto:frances.d.hill@navy.mil)

**SCHOLARSHIP CHAIR: VACANT**

**WEBMASTER:**

Justin Tuyay

